




SANTHIRAM COLLEGE OF PHARMACY
Approved by Govt. of A.P., A.I.C.T.E & P.C.I. - NEW DELHI,
Affiliated to Jawaharlal Nehru Technological University, Anantapur-515002
NH40, NERRAWADA, NANDYAL, KURNOOL DIST. A.P.-518501

AGENDA OF CAC for the AY: 2022-23 I Sem Dt: 20.06.2022

1. Academic & Institutional Calendars
2. Subject allotment, workload and framing time tables for faculty.
3. Inviting study materials and laboratory manuals.
4. Inviting lesson plans and Lab schedules from the entire faculty.
5. Framing, reconstitution and measures of all institutional committees
6. Inviting proposals for facilities to be created in the Institution.
7. Inviting proposals for purchasing of instruments, glass wares, chemicals etc.
8. Result analysis
9. Review on research publications
10. Review on Co-Curricular & Extracurricular activities
11. Review on student's performance in scientific activities
12. Rules and regulations for staff (SOP's)
13. Student counsel system updation
14. Any other academic issues.


PRINCIPAL
Principal
Santhiram College of Pharmacy
NH-40, NANDYAL



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MEMBERS OF COLLEGE ACADAMIC COMMITTEE (CAC)

ATTENDED FOR THE MEETING Dt: 20.06.2022

S.No	Name of the member	Designation	Mobile no. & Email	Signature
1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@srcpnandyal.edu.in	
2	Dr. R.E. Ugandar Prof. of Dept. of Ph.Practice	Member	8618910930 drugandar@srcpnandyal.edu.in	
3	Dr. S.V. Suresh Kumar Prof. of Dept. of Ph.Cognosy	Member	9704057675 svsureshkumar@srcpnandyal.edu.in	
4	Dr. L. Siva Shankar Reddy, Prof. of Dept. Ph. Analysis	Member	9885697242 lsivasankarreddy@srcpnandyal.edu.in	
5	Dr. A.V. Badrinath, Prof. of Dept. Ph. Ceutics	Member	9440916296 badrinath@srcpnandyal.edu.in	
6	Dr. P. Praveen Kumar Prof. of Dept. Ph. Cology	Member	9000561611 ppraveenkumar@srcpnandyal.edu.in	
7	Dr. Shaik Muneer Prof. of Dept. Ph. Chemistry	Member	9440046268 smuneer@srcpnandyal.edu.in	
8	Dr. K. Ravi Kumar Prof. of Dept. Indl. Pharmacy	Member	9704129298 kravikumar@srcpnandyal.edu.in	
9	Mr. K. Sampath Kumar NSS Co-Ordinator	Member	8331819361 ksampathkumar@srcpnandyal.edu.in	
10	Mrs. M.Manorama I/c-Central Stores	Member	9989490874 mmanoram@srcpnandyal.edu.in	
11	Mr. R. Niranjana Kumar, Exam cell I/c	Co-Ordinator	8125004838 niranjana@srcpnandyal.edu.in	

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Minuets of College Academic Committee (CAC) which held on 20.06.2022

Discussed the performance of the following academic matters of all pharmacy courses in this institution for the academic year 2022-23 I SEM and reviews/suggestions are recorded as follows

S.no	Particulars	Enclosures	Action taken / Remarks
1	Academic & Institutional Calendar	Annexure-I	Institutional activity calendar, NSS calendars, Academic calendars and examination schedules were prepared.
2	Subject allotment, workload & Timetables	Annexure-I	Subjects were allotted to the faculty as per their concerned department with not more than 22 hrs/week, Timetable for all classes & Utilization free staff for academic discipline was resolved.
3	Study materials, lab manuals from faculty	Annexure-III	Study materials, lab manuals were invited from faculty and submitted
4	Lesson plans, lab schedules from the faculty	Annexure-IV	Lesson plans, schedules were invited from the faculty and submitted
5	Framing, reconstitution and measures of all institutional committees	Annexure-V	All the committee and other committees framed and the performance is satisfied
6	Institutional facility proposals	Annexure-VI	The necessary institution facilities are discussed
7	Proposals for Instruments, library books, glassware & chemicals purchase	Annexure-VII	Instruments, library books, glassware, chemicals purchases orders were proposed and initiation for purchasing and repair of instruments etc.
8	Review on condonation, detained, dropout students and University examination results.	Annexure-VIII	University examination results & students regularity were reviewed and directed for better results.
9	Review on research publications	Annexure-IX	SCI/Scopus research publications were invited from the faculty and submitted
10	Review on student's performance in Institutional activities	Annexure-X	Reviewed on <ul style="list-style-type: none">• Placement & training facilities• performance in competitive examinations• CO-curricular & Extracurricular activities
11	SOP's for the staff on academic requirements and discipline	Annexure- XI	Rules and regulations for the students and staff were framed based on requirement and best practices
12	Students counsel system updating	Annexure- XII	The effective & recorded mentor-mentee system has to be updated

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AGENDA OF CAC for the AY: 2022-23 II Sem Dt: 18.01.2023

1. Academic & Institutional Calendars
2. Subject allotment, workload and framing time tables for faculty.
3. Inviting study materials and laboratory manuals.
4. Inviting lesson plans and Lab schedules from the entire faculty.
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